

MSP 1320 LEGAL AND OTHER REQUIREMENTS

1320.1 Purpose

1.1 The purpose of this procedure is to describe the process to establish a method to identify the applicable legal and other requirements to which *YOUR COMPANY* subscribes to and that can interact with the environment.

1.2 This procedure provides a system to track and have access to existing and planned regulatory requirements, codes of practice, and other standards of performance that establish the standard of due diligence that should be met.

1320.2 Scope

2.1 Reviews of the legal and other environmental requirements are used, within the constraints of the business operating parameters, to identify the elements of the activities, products or services that can be controlled and that can have significant adverse or beneficial impact on the environment.

2.2 This procedure is established to identify the various types of legal, regulatory, customer, and other environmental requirements and to determine how they apply to the environmental aspects. Reviews of legal and other requirements are conducted where:

- Initial review activities are undertaken by an ISO steering committee to consider the legal and other environmental requirements as a basis for inclusion in the system.
- For the established EMS, the management group conducts on-going reviews as part of the management review procedure MSP 1610 in order to maintain continual improvement, suitability and effectiveness of the system.

2.3 *YOUR COMPANY* tracks changes in federal, provincial and local environmental laws and regulations, industry codes of practice, and other contractual agreements containing environmental provisions.

1320.3 Responsibility

3.1 The ISO management representative is responsible for the implementation and maintenance of this procedure covering legal and other requirements and including Regulatory tracking.

1320.4 Procedure - Identification of Legal and other requirements.

4.1 The ISO steering committee participates in regularly scheduled monthly meetings to perform initial reviews and direct the implementation phases with identification of EMS processes, per worksheet form #1100-1.

4.2 The current position with regard to the environment is established during the
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Approved by: _____ Date: _____